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# Application for Texas Agricultural and Timber Exemption Registration Number (Ag/Timber Number)

**GLENN HEGAR** TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

*This application is used to obtain a registration number that can be used to claim an exemption from Texas sales and use tax on the purchase of qualifying items used in the production of agricultural and timber products for sale.*

**You can also apply for a Texas Agricultural and Timber Number online at www.comptroller.texas.gov/taxes/ag-timber/**

NOTE: To qualify for a Texas Agricultural and Timber Exemption Registration number, you must be engaged in the commercial production of agricultural or timber products for sale in the regular course of business *(for qualifying examples, see Item 18)*. Examples of the types of activities that **Do Not Qualify** for an exemption registration number include:

- home gardening;
- horse racing, boarding or training;
- trail rides and zoos;
- florists or similar retailers who simply maintain plants prior to sale;
- wildlife management and conservation;
- hunting and fishing operations, including aerial hunting;
- predator control and/or wildlife/livestock censuses or surveys;
- commercial fishing; and
- companion animal (pet) breeding and kennels.

ENTITY INFORMATION

***Business organizations start here. If you are a sole owner, start on the next page, Item 10.***

1. Legal business name

2. DBA (doing business as)/farm, ranch or timber operation name (for example, ABC Ranch)

3. Business organization type *(Choose only one.)*

- ☐ Profit Corporation (CT, CF)
- ☐ Nonprofit Corporation (CN, CM)
- ☐ Limited Liability Company (CL, CI)
- ☐ Limited Partnership (PL, PF)
- ☐ Professional Corporation (CP, CU)
- ☐ Other *(explain)* _____
- ☐ General Partnership (PB, PI)
- ☐ Professional Association (AP, AF)
- ☐ Business Association (AB, AC)
- ☐ Joint Venture (PV, PW)
- ☐ Holding Company (HF)
- ☐ Business Trust (TF)
- ☐ Trust (TR) Please submit a copy of the trust agreement with this application.
- ☐ Real Estate Investment Trust (TH, TI)
- ☐ Joint Stock Company (ST, SF)
- ☐ Estate (ES)

4. Federal Employer Identification Number (FEIN) assigned by the Internal Revenue Service for reporting federal income taxes *(Do NOT enter a Social Security number (SSN).)* ..... ___ – _____

5. List any current or past 11-digit Texas taxpayer number for reporting any taxes or fees to the Texas Comptroller of Public Accounts. *(If none, leave blank.)* .....

6. List Texas dyed diesel fuel license number, if any. ..... D D _____ or A G _____

7. If registered with Texas Secretary of State, provide Texas file number..... File number

8. Non-Texas entities enter the home state/country and registration/file number. ..... State/country _____ File number _____

9. List all general partners or principal officers of this business. *(Attach additional sheets, if necessary.)*

Name *(First, middle initial, last)* | FEIN/SSN | Title
Home address *(Street and number, city, state, ZIP code)* | Phone *(Area code and number)*

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***Proceed to the next page, Item 15.***

# Application for Texas Agriculture and Timber Exemption Registration Number *(cont.)*



Legal name *(Same as Item 1 OR Item 10)*

*For Comptroller Use Only*

SOLE OWNER

## *If you are a sole owner, start here.*

10. Name of owner *(first, middle initial, last)*

11. DBA (doing business as)/farm, ranch or timber operation name (for example, ABC Ranch)

12. Provide your Social Security number (SSN).... ___ – ___ – ___ ☐ Check this box if you **do not** have a SSN.

    If you **do not** have a Social Security number, provide the following information:

    National ID number .... Issuing country ....

13. List any current or past 11-digit Texas taxpayer number for reporting any taxes or fees to the Texas Comptroller of Public Accounts. *(If none, leave blank.)* .....

14. List Texas dyed diesel fuel license number, if any. ..... D D or A G

## *All applicants continue here.*

15. Mailing address

    Street number and name, P.O. Box or rural route and box number — Suite/Apt. #

    City — State/province — ZIP code — County *(or country, if outside the U.S.)*

16. Physical location - This address is for the primary physical location where business is conducted and/or where agricultural or timber products are grown or raised for sale. ☐ Check this box if address is the same as Item 15.

    Street address (include St., Ave., Ct., etc.) or rural route and box number ***(Do NOT use P.O. Box address—must provide physical location address.)***

    City — State — ZIP code — County

    If this address includes a rural route and box number, provide the physical location or directions.

17. Email address — Phone *(Area code and number)* ___ – ___ – ___

18. Check the box next to the primary exempt activity.
    *(Choose only one. If engaged in more than one business activity, choose the majority of the activities conducted.)*

- ☐ I operate a dairy farm
- ☐ I operate a cattle feedlot
- ☐ I raise and sell beef cattle
- ☐ I raise and sell horses, mules, donkeys, burros and/or ponies
- ☐ I raise and sell hogs and/or pigs
- ☐ I raise and sell poultry and/or poultry eggs (chickens, turkeys, pheasants, quail, ostriches, emus, etc.)
- ☐ I raise and sell sheep
- ☐ I raise and sell goats
- ☐ I raise and sell exotic or game animals or their products for human food, fiber, leather or pelts in the regular course of business (does not include hunting operations)
- ☐ I raise and sell bees and bee products (apiculture)
- ☐ I raise and sell aquatic species such as fish and shrimp (aquaculture)
- ☐ I raise grapes for commercial wine production (viticulture)
- ☐ I build and/or maintain roads and/or water facilities exclusively on a commercial farm or ranch
- ☐ I raise and sell oilseed and/or grain crops (rice, wheat, soybean, corn, etc.)
- ☐ I raise and sell vegetables
- ☐ I raise and sell fruit and/or nuts
- ☐ I raise and sell plants (floriculture)
- ☐ I raise and sell Christmas trees (Christmas tree farm)
- ☐ I raise and sell tobacco
- ☐ I raise and sell cotton
- ☐ I raise and sell sugarcane
- ☐ I raise and sell hay, grasses (alfalfa, clover, grass, etc.) or forage or lease my grass pasture land exclusively for grazing livestock
- ☐ I perform crop dusting services or other agricultural aircraft operations as defined by 14 C.F.R. Section 137.3 (does not include predator control or aerial hunting)
- ☐ I am a timber producer or contract logger
- ☐ I am a veterinarian who makes farm/ranch calls
- ☐ I am a member of FFA, 4H or am a student or teacher of a vocational agriculture course of instruction
- ☐ I am a custom harvester (paid to harvest crops for others), planter or sprayer

# Application for Texas Agriculture and Timber Exemption Registration Number *(cont.)*



Legal name *(Same as Item 1 OR Item 10)*

*For Comptroller Use Only*

## SIGNATURE INFORMATION

19. The sole owner, all general partners, corporation president, vice-president, secretary or treasurer, managing director or an authorized representative must sign this application. An authorized representative must submit a written power of attorney with application. *(Attach additional sheets, if necessary.)*

Date of signature(s) *Month Day Year*

**I understand that by signing this application, I am certifying that I am engaged in the production of agriculture and/or timber products for sale.**

I understand that I am required to keep records to verify eligibility for the exemption(s) and that I will be required to pay sales or use tax on purchases that do not qualify for the exemption(s), in addition to any applicable interest and penalties. I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know will be used in a manner that does not qualify for the exemptions found in Tax Code Secs. 151.311, 151.316, 151.3162, 151.317 and 152.091. The offense may range from a Class C misdemeanor to a felony of the second degree.

| Type or print name and title of sole owner, partner or officer | Driver license number/state | sign here | Sole owner, partner or officer |
|---|---|---|---|
| Type or print name and title of partner or officer | Driver license number/state | sign here | Partner or officer |
| Type or print name and title of partner or officer | Driver license number/state | sign here | Partner or officer |

## INSTRUCTIONS

**To Submit Form** - Sign and date the application. The completed application can be delivered in person to any of our local offices or mailed to our main office at

Comptroller of Public Accounts
111 E. 17th St.
Austin, TX 78774-0100

After we have received your completed and signed application you will generally receive your permit in approximately three to four weeks. Incomplete applications may delay the process.

**For Assistance** - If you have any questions about the registration process, please see our frequently asked questions online as well as our publications at www.comptroller.texas.gov/taxes/publications/. You may also contact us by phone, Monday through Friday (except federal holidays), from 7:30 a.m. to 5:30 p.m. at 1-800-252-5555.

**Federal Privacy Act Statement**

*Disclosure of your Social Security number is required and authorized under law, for the purpose of tax administration and identification of any individual affected by applicable law, 42 U.S.C. sec. 405(c)(2)(C)(i); Tex. Gov't. Code Secs. 403.011, 403.056, and 403.078. Release of information on this form in response to a public information request will be governed by the Public Information Act, Chapter 552, Government Code, and applicable federal law.*

***You have certain rights** under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on this form.*